



July 14, 2021

Dear Family Members and Supporters,

Through guidance by the Office for People with Developmental Disabilities (OPWDD), ACHIEVE has been able to resume full operations across our organization, and we wanted to provide a summary of what this easing in restrictions means for both staff and the individuals receiving programmatic supports.

**Residential Programming:**

- Daily temperature and symptom checks are no longer required for individuals unless COVID is suspected.
- Staff will continue to do temperature and symptom checks, logging them at start of shift using an updated, simplified screening log.
- Visitors are allowed in the home and are no longer required to set visits up in advance or complete the phone screening. All visitors will be screened for temperature and symptoms upon arrival, and will be expected to wear masks while on site.
- All restrictions on community outings have been lifted and will continue to be monitored by the Division Manager or Administrator On Call on weekends. Individuals not fully vaccinated per CDC definition will be asked to wear masks and socially distance while on outings, and all individuals and staff will be required to wear masks during transportation regardless of vaccination status.
- All restrictions on home visits have been lifted.
- Enhanced cleaning protocols remain in effect.

**Day Habilitation:**

- Social distancing is still required for those who remain unvaccinated.
- Staff temperature and symptom checks and sign in will continue at start of shift using the updated screening log.
- Masks are no longer required for staff and individuals who are fully vaccinated and (staff) have provided their proof of vaccination to Human Resources.
- Enhanced cleaning protocols will continue.
- Visitors are allowed on site, but they must remain masked and screened for temperature and symptoms upon arrival.
- All restrictions on community activities have been lifted.
- Vehicle capacity restrictions are lifted. Staff are required to ensure that there is physical distance (of at least a car seat) between those who are not vaccinated. All staff and individuals must wear masks in vehicles regardless of vaccination status.
- Core rooms and capacities are being realigned for the additional return of individuals.

**Community Based Programming:**

- All staff and individuals have been notified of all changes related to screening individuals for temperature and symptoms, changes to transportation vehicle capacity limits, and mask and social distancing requirements for those who are not fully vaccinated.

**Agency-Wide:**

- Masks are no longer required for staff who have submitted their proof of vaccination to Human Resources. This is being monitored closely for compliance.
- Should there be a need to contact trace, a simplified temperature and symptom screening will still be required at all sites for staff and visitors upon arrival.

We are very excited for our programming to open back up, and will continue enforcing all cleaning and distancing guidelines as outlined by the Department of Health and OPWDD to ensure the safety of our staff and individuals receiving supports. We thank everyone for the continued understanding and look forward to seeing everyone soon!

Regards,

*Lisa Whitney, MSW*

Lisa Whitney  
Chief Operating Officer

60 Broadway  
Owego, NY 13827  
607.687.5140 • fax: 607.687.5179

125 Cutler Pond Road  
Binghamton, NY 13905  
607.723.8361 • fax: 607.352.3297

4733 Vestal Parkway East  
Vestal, NY 13850

17 Midland Drive  
Norwich, NY 13815  
607.334.1463 • fax: 607.337.2008



Email: [achieveny@achieveny.org](mailto:achieveny@achieveny.org) • Website: [www.achieveny.org](http://www.achieveny.org)

